

Self appraisal report for Year (2021-22)

**Auditor Agency: Defence Institute of Advanced Technology(K P Ray - 9870540010- kpray@diat.ac.in Shri TV Ananthasubramanian
Defence Institute of Advanced Technology (DIAT) Giri Nagar,Near Khadakwasla Lake, Pune)**

Ministry Name: Ministry of Science & Technology

Department Name: Department of Bio-Technology

Public Authority Name: National Centre for Cell Science(NCCS)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://nccs.res.in/#about-nccs	Fully Met	1.28	Link provided
1.1.2	Head of the organization	Fully Met	1.28	1.28	Director- https://nccs.res.in/#about-nccs	Fully Met	1.28	Link provided
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	Fully Met	1.28	Link provided
1.1.4	Function and duties	Fully Met	1.28	1.28	https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20La	Fully Met	1.28	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	ws.pdf https://nccs.res.in/AboutUs/InstitutesGovernance/OrganizationChart	Fully Met	1.28	Link provided
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://nccs.res.in/uploads/assets/164336609825Summary%20of%20NCCS%20Activities.pdf	Fully Met	1.28	Link provided
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://nccs.res.in/uploads/assets/164336470640Para30 to 32 of MOA< MOA150212.pdf	Fully Met	1.54	Link provided
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Point no. 3 of Bye-laws, https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	Fully Met	1.54	Link provided
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	MOA and Bye-laws, https://n	Fully Met	1.54	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.4	Exercised	Fully Met	1.54	1.54	ccs.res.in/RTI Clause no.3 of Bye-laws, https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	Fully Met	1.54	Link provided
1.2.5	Work allocation	Fully Met	1.54	1.54	By Director and HODs	Fully Met	1.54	Link provided
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Administrative Matters Routine Matters Policy Matters Proposal - HoDs - Director - Governing Body, Financial Matters Routine Matters Policy Matters Proposal - HoDs - Finance Section -	Fully Met	1.54	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Director - Finance Committee, Academic matters Routine Matters Proposal - Academics - Dean - Director - Governing Body			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Final decision making authority of the centre under delegated powers - Governing Body for Policy Matters, Finance Committee for Financial Matters	Fully Met	1.54	Link provided
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	MOA and Bye-laws, Rules and Regulations of	Fully Met	1.54	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Government of India s amended from time to time, in addition to delegation of powers.			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Priorities as per demand	Fully Met	1.54	Link provided
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Director is head of all administrative departments., Clause no. 3 and 4 of Bye-laws, https://nccs.res.in/uploads/assets/164336440907Revised%20NCSC%20Bye%20Laws.pdf	Fully Met	1.54	Link provided
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Research & Development, Manpower, Cell Lines for Researchers from repository	Fully Met	1.54	Link provided
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Administrative as per DoPT	Fully Met	1.54	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					norms, Research & Development as per Institutional Ethics Committee & Institutional Biosafety Committee. For Ph. D. Students - Savitribai Phule Pune University (UGC). Others as per funding agency norms.			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Ph. D. interviews scheduled twice a year, for which information is uploaded on website. Project Recruitment and Cell lines forms are available on	Fully Met	1.54	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					website.			
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per advertisements from time to time	Fully Met	1.54	Link provided
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	An institute level Grievance Redressal - https://nccs.res.in/uploads/assets/164498678265OM%20of%20redress%20of%20grievance%20(1).pdf Committee	Fully Met	1.54	Link provided
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	MoA, Bye Laws, For Ph. D. Students - Savitribai Phule Pune University (UGC) rules.	Fully Met	1.92	Link provided
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	All rules and regulations of NCCS in conjunction with GoI rules for Admin functions.	Fully Met	1.92	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Ph.D. Rules as per Savitribai Phule Pune University. MoA / Bye Laws as available on website at https://www.nccs.res.in/index.php/home/RTI			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	MOA/Bye Laws, https://nccs.res.in/RTI	Fully Met	1.92	Link provided
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Internal transfers in 4-5 years service in Technical / Administrative cader staff. Faculty as per needs.	Fully Met	1.92	Link provided
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	* All the Board / Committee files, Service records, legal matters, tenders (Admin, S&P),	Fully Met	3.85	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Promotion and policies to Administration / Estt.; Office orders / circulars with Admin, Security, contracts * Academics - All the Academic student records, Annual Reports, Admission, Viva and all the Academic Policies related docs. * Accounts - All the Financial transactions doc / records, audited reports, salaries and bills etc. held with Accounts Dept. * Maintenance :			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Works and maintenance of building etc. * Stores & Purchase: all the goods and procurement inventory, tenders, scientific equipment * Department related files : with concerned dept * Library: Books, periodicals, Thesis copies of students			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	* Officer 'B' (Admin) - Stamp and seal of the Institute, Administrative documents, legal matters, administrative orders related docs, vehicle management,	Fully Met	3.85	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ACRs/APARs, promotion related, institute function related papers, security, official language implementation, contracts * Dean (Academics) - Documents / Students records, funding agency record, Ph.D. Course work, thesis and viva voce records * Officer 'C' (Accounts): All the financial transactions of centre, salary / spent, LTC, TA, DA documents			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					etc. * Maintenance: Estate records, maintenace related docs * Stores & Purchase: Documents related to al lthe goods and procurement for the centre, inventory records, tenders * Library: Books, e-subscriptions, periodicals, thesis copies and other related docs			
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://nccs.res.in/AboutUs/InstitutesGovernance/CommitteesandAdvisors	Fully Met	0.96	Link provided
1.7.2	Composition	Fully Met	0.96	0.96	https://nccs.res.in/AboutUs/InstitutesGovernance/CommitteesandAdvisors	Fully Met	0.96	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s.in/uploads/assets/164336453206Addendum%20to%20Bye-Laws%20(Appendix%20-%203).pdf			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Governing Body and Finance Committee : 01.08.2019, Scientific Advisory Committee: 19.03.2019	Fully Met	0.96	Link provided
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Governing Body : Three Years, Finance Committee : Two Years, Scientific Advisory Committee: Two Years	Fully Met	0.96	Link provided
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20La	Fully Met	0.96	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Authority meetings restricted to members, tender meetings open to vendors ws.pdf	Fully Met	0.96	Link provided
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Tender meeting minutes are available for public	Fully Met	0.96	Link provided
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://nccs.res.in/#about-nccs	Fully Met	0.96	Link provided
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://nccs.res.in/uploads/assets/166175774662StaffPaylevel24082022.pdf	Fully Met	3.85	Link provided
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://nccs.res.in/RTI	Fully Met	3.85	Link providedq
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://nccs.res.in/uploads/assets/166175774662StaffPaylevel240820	Fully Met	3.85	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	22.pdf Encashment of leave and gratuity payable at the time of quitting service by staff members due to resignation/superannuation/death of employee	Fully Met	3.85	Link provided
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://nccs.re.s.in/RTI	Fully Met	3.85	Link provided
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://nccs.re.s.in/RTI	Fully Met	3.85	Link provided
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	Link provided
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Met	0	Link provided
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Met	1.92	0	empty	Not Met	0	Not met
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Not Met	0	Not met
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Not Met	0	Not met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Met	1.92	0	empty	Fully Met	1.92	Available in RTI Page

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Internal transfers in 4-5 years service in Technical/Administrative cadre staff. Faculty as per needs	Fully Met	7.69	Understood
Total			92	85		100	87	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://nccs.res.in/uploads/assets/166176274658Reportsondisbursements2022.pdf	Fully Met	10.00	Link verified
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://nccs.res.in/uploads/assets/166176274658Reportsondisbursements2022.pdf	Fully Met	10.00	Link verified
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://nccs.res.in/uploads/assets/166176274658Reportsondisbursements2022.pdf	Fully Met	10.00	Link verified
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://nccs.res.in/uploads/assets/166176274658Reportsondisbursements2022.pdf	Fully Met	10.00	Link verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s.in/uploads/assets/166176274658Reportsondisbursements2022.pdf			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://nccs.re s.in/uploads/assets/166176274658Reportsondisbursements2022.pdf	Fully Met	10.00	Link verified
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://nccs.re s.in/uploads/assets/166175778494International-domestic-conference-01-04-2022to25-08-2022.pdf	Fully Met	16.67	Link verified
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://nccs.re s.in/uploads/assets/166175778494International-domestic-conference-01-04-2022to25-08-2022.pdf	Fully Met	16.67	Link verified
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any	Fully Met	16.67	16.67	https://nccs.re s.in/uploads/a	Fully Met	16.67	Link verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				assets/166175778494International-domestic-conference-01-04-2022to25-08-2022.pdf			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	Annual accounts from part of annual report.- https://nccs.res.in/AnnualReport	Fully Met	25.00	Fully met
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	No paras as yet	Fully Met	50.00	clear
Total			175	175		175	175	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Details are available at center official website- https://nccs.res.in/uploads/assets/164336440907Revised%20NCCS%20Bye%20Laws.pdf	Partially Met	6.25	Link not opens
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	The minutes of Statutory Bodies alongwith Annual Report speriodically made available to public at NCCS. The Annual	Fully Met	16.67	Link provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Reports since inception are available at https://nccs.res.in/AnnualReport			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://nccs.res.in/#about-nccs	Fully Met	50.00	Info available
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://nccs.res.in/AnnualReport	Fully Met	25.00	Info available
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://nccs.res.in/AnnualReport	Fully Met	25.00	Info available
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://nccs.res.in/RTI	Fully Met	25.00	Info available
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Fully Met	25.00	Info available
Total			154	154		179	173	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://nccs.res.in/RTI	Fully Met	14.29	Info available
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Tender notice, Recruitment Advertisements, are published in Marathi and available under https://nccs.res.in/#about-nccs	Fully Met	14.29	Information is clear
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	August 20201	Fully Met	28.57	info provided
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://nccs.res.in/	Fully Met	9.52	Info available
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://nccs.res.in/	Fully Met	9.52	Info available
4.3.3	Location where available	Fully Met	9.52	9.52	https://nccs.res.in/	Fully Met	9.52	Info available
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://nccs.res.in/	Fully Met	7.14	Direct link is not provided
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://nccs.res.in/	Fully Met	7.14	Direct link is not provided
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	0900 HRS to 1730 HRS	Fully Met	7.14	Understood
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://nccs.res.in/RTI	Fully Met	7.14	Info available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	NCCS has an independent Grievance Redressal Committee to address any grievance arising out of the Administration / Academic Matters. https://nccs.res.in/uploads/assets/164498678265OM%20for%20redress%20of%20grievance%20(1).pdf	Fully Met	3.57	Link verified
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://nccs.res.in/uploads/assets/166175410834Statement-RTIapplications-2021-22.pdf	Fully Met	3.57	Link verified
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://nccs.res.in/RTI	Fully Met	3.57	Link verified
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://nccs.res.in/RTI	Fully Met	3.57	Link verified
4.5.5	Details of all contracts entered into including	Fully Met	3.57	3.57	https://nccs.res.in/RTI	Fully Met	3.57	Link verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	name of the contractor, amount of contract and period of completion of contract				s.in/uploads/assets/166175406736ContractDetails-2022.pdf			
4.5.6	Annual Report	Fully Met	3.57	3.57	https://nccs.re s.in/AnnualReport	Fully Met	3.57	Link available
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	NA
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Statement-RTI applications-2021-22.pdf	Fully Met	14.29	Info confirmed is available under the link
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Statement-RTI applications-2021-22.pdf	Fully Met	14.29	Info confirmed is available under the link
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Response sent to Ministry on request. Not made public	Fully Met	28.57	Info Provided
Total			193	193		193	193	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	a) Current CPIO - Mrs.	Fully Met	20.00	Info provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Sandra Fernandes & FAA - Dr. Jomon Joseph (Scientist 'G').			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	07th October, 2021, Report of the audit carried out with marks obtained 681 out of 694 by the auditors	Fully Met	20.00	info provided
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Partially Met	10.00	It is applicable to all Org
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Partially Met	10.00	Efforts to be taken to disclose the maximum info
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Partially Met	10.00	It is applicable to all Org
Total			40	40		100	70	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://nccs.re.s.in/RTI	Fully Met	25.00	Yes, Information given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	Not met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Not met
Total			50	25		50	25	
Grand Total			704	672		797	723	